

# ***Benicia Youth Football & Cheer***

## **Parent Handbook & BYF Policy Forms**



*For the Latest League Info, Game Schedules,  
Directions, & Contact Information Visit:*

**[www.byfpanthers.com](http://www.byfpanthers.com)**

**Sign-up for E-mail Alerts @ [www.byfpanthers.com](http://www.byfpanthers.com)**

**Stay Informed!!!**

**BYF Hotline 747-5014**

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**2010 BYF Game Schedule**

- **DVYFC Jamboree**  
**Saturday, August 28<sup>th</sup> or Sunday, August 29<sup>th</sup>**
- **Week #1 September 11th, (Home) vs Pleasant Hill**
- **Week #2 September 18th, (Away) at Concord Cobras**
- **Week #3 September 25th, (Home) vs Antioch**
- **Week #4 October 2nd, (Home) vs San Leandro Crusaders**
- **Week #5 October 9th, (Away) at East County Lions**
- **Week #6 October 16th, (Away) at Deer Valley Wolverines**
- **Week #7 October 23rd, (Home) vs West Pittsburg**
- **Week #8 October 30th, (Home) vs Clayton Valley Falcons**
- **Week #9 November 6th, (Away) vs San Ramon T-Birds**
- **Playoffs Quarter Finals – November 13<sup>th</sup> or 14<sup>th</sup>**
- **Playoffs Semi Finals – November 20<sup>th</sup> or 21<sup>st</sup>**
- **Turkey Bowl – November 27<sup>th</sup>**

# 2010 SEASON OVERVIEW

**\*\*\*Please go to our web page at [www.byfpanthers.com](http://www.byfpanthers.com) and sign-up for e-mail alerts so that we can keep you up to date on all Panther activities.**

**\*\*\*Also on our web page you will find lots of info including contact info and an up to date calendar of events. Check Back Often!!!**

**Practice Commitment:** Football & Cheer practice starts Monday, August 2nd at Benicia High School at 5pm. Practice sessions are Monday thru Friday, during the month of August. Time will be determined at a later date. Jamboree is the weekend of August 28th & 29th. Final football rosters will be determined after Jamboree. League play officially starts on Saturday, September 11, 2010. Participants will be required to attend the Official League Weigh-Ins, which are scheduled for Wednesday, September 8<sup>th</sup> at Benicia High School. Practices are reduced to three days a week beginning the week after our first game. Games are played on Saturdays and continue into early November. Some games may be played on Sundays, if there is a League conflict. Play-offs follow League Play and the Championship (Turkey Bowl) is on the Saturday of Thanksgiving weekend.

**Birth Certificates:** New participants MUST provide an original or certified copy of a birth certificate (with official raised seal issued by state only) to verify age. A passport may be used as an alternative. Photocopies or scanned copies are unacceptable. There are NO EXCEPTIONS EVER! Our insurance carrier and the league require this. Identification will be returned following final League Certification. They can be retrieved from the announcer's booth at all home games or by contacting the BYF Football Director. Once a player is certified in the league, identification will not be needed the following year.

**Absence Policy:** A participant's safety and knowledge of plays, and the fact that your teammates depend on you, makes all practices in August mandatory. Failure to attend practices may contribute to any coach's final roster decisions (that means you may not make the team).

**Equipment & Dress Code:** Though most practice and game equipment is provided to participants, **athletes are responsible for purchasing their own football shoes (molded rubber cleats only), girdle with hip pads and tailbone pad, and protective cup. Optional items may include gloves, and supplemental pads.** Some dress guidelines are in order. All jewelry including earrings, neck chains, etc. is prohibited at all times. Shirts with messages deemed in poor taste by coaches or Board Members will not be allowed. The best guideline is to use good common sense when dressing for practice and games. Game pants CANNOT be worn for practice.

**Physical Exams:** At registration you will receive a DVYFC Medical Card. The card must be completed by an authorized physician and on the ORIGINAL DVYFC card – no copies. All participants must have a current physical. Participants are encouraged to schedule their appointments ASAP. Doctors get very busy as back to school and the start of the fall sports season approaches. **Sports physicals may be obtained from Neil Hamilton, D.C. or Greg**

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Kaufman, D.C. both located in Benicia. *Participants are NOT allowed to practice without a completed DVYFC Medical Card. Please make sure that the doctor includes their complete contact information, including their phone number.*

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**Rosters:** Rosters will be published for the exclusive use of BYF Panthers, its participants and parents. Unauthorized use of this information for commercial, promotion, and political activities is strictly prohibited. State and federal law, as well as the policies and procedures of the BYF Board of Directors, prohibit the use of rosters to make contacts of a harassing nature. Violators will be subject to strong penalties and/or fines, up to and including expulsion from the DVYFC.

**Code of Conduct:** As a Panther participant, you represent the BYF Panthers on and off the field. All members will refrain from unsportsmanlike behavior and foul language. Team members will treat each other, the Coaching Staff and Board Members with respect at all times. Any use of drugs, alcohol, tobacco or illegal substances will be grounds for automatic dismissal or other disciplinary actions. The coaches or the Board of Directors will not tolerate hazing of the younger players. The Panthers Code of Conduct and subsequent consequences apply on and off the playing field.

**Scholar Athlete Awards:** It is the Panthers' goal to promote excellence in both academic and sporting achievements. The Scholar Athlete Award is presented by the DVYFC to league students who maintain a 3.5 GPA, with no C's. Panthers who are eligible for the DVYFC Award must complete a required personal information essay and autobiography. Forms will be available at the end of the season.

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**Communication:** You will receive emails regularly starting mid July with all upcoming events and important information. It is imperative that we have your correct email address. If you change your email address, please make sure you send it to us via any email address on the BYFC website.

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**Parent Volunteers:** The Football and Cheer programs are completely dependent upon parent volunteers to make each week run smoothly. Therefore, you are the key to the success. Each Panther Family will be required to volunteer 10 hours for the season. The volunteer opportunities sign-up sheet will be available during the first two weeks of August at the practice field at BHS. Volunteer sign-ups will be available on a first- come basis. It is your responsibility to sign-up, complete, and make sure your hours are recorded.

## **ABOUT BYF**

Benicia Youth Football & Cheer is one of sixteen competing organizations, which belong to the **Diablo Valley Youth Football Conference**. DVYFC is the governing body that sets playing rules, standards, and schedules for all the organizations that compete with each other during the Football & Cheer Season. It also establishes the age, weight, and team size requirements to provide for the safety of the participants.

All BYF Coaches and Board Members are dedicated to providing quality supervision and safety mindfulness while teaching the fundamentals of youth football and cheerleading in a positive environment.

We feel that BYF offers an unparalleled, positive & supportive environment in which our young athletes can learn about tackle football and cheerleading. It is our goal for them to have fun, to pick up positive character traits, and to strive for academic excellence.

Our home field is Benicia High School on Military West. The first two weeks of practice and all home games are played there.

## **ABOUT DVYFC**

BYF is affiliated with the prestigious **Diablo Valley Youth Football Conference**. DVYFC is composed of the following organizations:

American Canyon Youth Football  
Antioch Youth Football  
**Benicia Youth Football**  
Clayton Valley Athletic Association  
Concord Athletic Association  
Deer Valley Youth Football (Antioch)  
East County Youth Football (Brentwood)  
Livermore Youth Football  
Martinez Youth Football

Napa Youth Football  
Pleasant Hill Youth Football  
San Leandro Youth Football  
San Ramon Youth Football (T-Birds)  
San Ramon Youth Football (Bears)  
Solano Mustang Youth Football  
Walnut Creek Youth Football  
West County Youth Football (Pinole)  
West Pittsburg Youth Football

DVYFC produces an official, in-depth **RuleBook** which includes important safety regulations as well as regulations geared at providing a quality experience for all athletes. One example is the **Minimum Play Rule** that guarantees your football athlete a set number of plays based on the number of players on the team.

We are proud to be affiliated with such a quality Conference that keeps the experience of each athlete in mind and provides numerous safety measures to ensure an enjoyable experience for all participants.

## WHAT MAKES BYF UNIQUE

Everyone loves to win; however, the final numbers on the scoreboard do not reflect how BYF judges a "Winning Season". We consider our season a success when we have met the following:

- ✓ All our athletes had fun
- ✓ All our athletes furthered their skill level in either football or cheerleading
- ✓ All our athletes achieve academic excellence during the season and beyond
- ✓ All our athletes developed discipline, teamwork, compassion, persistence, and self-esteem
- ✓ All our parents enjoyed watching their athletes and had a good time participating in the Panther program
- ✓ Everyone, both adults and athletes alike, conducted themselves with sportsmanlike behavior both on and off the field

We believe we exist to provide every athlete a chance to gain skills and experience being part of a team. We believe our coaches strive to treat each athlete with patience and fairness.

## A NOTE TO FIRST TIME PARENTS

Thank you for trusting us with your most treasured "possession," your children a safe, and rewarding experience for your child is our number one goal.

Your presence at practices & games along with your positive support & encouragement will help your child meet this new challenge. Our coaches can teach the skills but the motivation must come from the athlete. Your involvement on the parent level with other parents & your positive attitude will serve as a great example for your child to emulate.

Please try to attend as many practices as you can, but for safety reasons and to ensure that the athletes pay attention to the coaches, do not be offended if the coaches ask you to keep a certain distance from the practice for safety reasons and to ensure that the athletes pay attention to the coaches.

By attending practices, you will meet other families and become better acquainted with the Coaches and Board of Directors who will be able to answer any questions you may have. Most parents of returning athletes would love to share their experiences and can give you a real sense of what to expect.

## SPECIAL EVENTS

### HOME COMING

Homecoming Day is filled with special activities. Be sure to invite your friends. Activities which include the announcement of each lower division's "Panther Prince & Princess" & the Midget Division's "Panther King & Queen".

### AWARDS NIGHT BANQUET

Awards Night Banquet is a great finale to a season of fun where everyone enjoys, for one more evening, all of the friendships that have been made among athletes & parents alike. Each athlete is presented with their **participation trophy**, and BYF Scholar Athletes will also be recognized with a special **scholarship award**.

# **CONFERENCE & LEAGUE RULES**

## **Athlete Participation**

Participants are required to attend all practices & games. Missed practices may result in less game time. Participants who miss three games may be dropped from the team per Conference rules.

## **Athlete Attitude**

Vulgarity, temper tantrums, & other negative displays or comments will not be tolerated at any time & may be cause for dismissal. Respect must be shown to parents, instructors, coaches, & board members at all times. Athletes should exhibit an inclusive attitude to all athletes & should refrain from put downs toward other BYF Divisions or other organizations within DVYFC. Sportsmanlike conduct should be shown towards all players, coaches and officials.

## **Athlete Attire & Appearance**

Appropriate clothing & shoes (full practice gear) must be worn at every practice unless notified by the Head Coach. No jewelry, nail polish, Doo Rags (Bandannas), or makeup of **any** kind may be worn during practices, games, or competitions. Cheerleaders must keep their hair tied back during all practices & games. Football players must have their mouth piece in place whenever they are on the field.

## **Forms, Fees, & Requirements**

All required documents, paperwork, & fees must be completed & turned in to Board Officials at registration, and a player physical card must be completed and signed by a Physician before participant can be allowed on practice/playing field. All first year Participants are required to submit an original Birth Certificate or a certified copy. We can not accept a photo or scanned copy. NO EXCEPTIONS WHAT SO EVER!

**THE COMPLETE "OFFICIAL RULES & REGULATIONS" GUIDE** produced by DVYFC is in the possession of each Panther Coach and Board Member. Please let a Board Member know if you are interested in viewing the booklet.

## **HOW COACHES ARE SELECTED**

Anyone interested in volunteering as a Head Coach must complete and submit a BYF Coach's Application, either through the BYF web site or through the mail. The Football Director or Cheer Director present the candidates to the Board for approval.

It is up to the Head Coaches in conjunction with the Football Director or Cheer Director and the BYF Board to fill Assistant Coaching positions. If you would like to apply to be an Assistant Coach, please complete and submit a BYF Coach's Application, either through the BYF web site or through the mail.

Anyone can submit a request to coach (coaching fulfills your Parent Participation Requirement). A Parent may coach his/her child's team, **but it is highly suggested that the parent not be directly responsible for coaching his or her own child.**

All BYF coaches are required by Diablo Valley Youth Football Conference (DVFYFC) to attend a mandatory Coaches Clinic sponsored in part by the National Youth Sports Coaches Association (NYSCA).

Volunteer coaches are also subject to a 9-step Comprehensive Screening Program and criminal background check.

BYF will set up and fund a CPR/First-Aid class to certify all coaches who pass this screening program and are deemed able "Qualified BYF Coaches" by the Board of Directors, DVFYFC, and the NYSCA.

## **PARENT'S ROLE & VOLUNTEERING**

BYF is a Parent-Cooperative organization so you're not only signing up your child, you are signing your self up too! As parents of a BYF athlete, you make everything possible. Since BYF is completely run by Parent Volunteers, without your cooperative efforts we could not continue to offer such a high-quality experience for your children. In essence without your efforts there'd be no BYF.

Over 125 parent Volunteers are needed per Saturday when we are the home team. Only Referees and medical staff are paid for their services. Everyone else is volunteering their time. If we can't get enough volunteers for certain tasks, we must use Parent Volunteer Deposits to Pay for a contracted service to help us with our efforts.

At Away games we still require Minimum play monitors to help the coaching staff during the game. If we fail to provide Volunteers for these positions, we (your child's team) could be required to **FORFIET** the Game. These are DVYFC rules and there are no exceptions.

Please contact the BYF Volunteer Coordinator, to see how you can sign up for a specific Parent Volunteer job listing. [volunteercoordinator@byfpanthers.com](mailto:volunteercoordinator@byfpanthers.com)

**Parent Participation Deposit: \$250.00** per family. At the time of registration, make a separate check payable to "Benicia Youth Football" with 'Parent Hours and the participants name' written in the memo section (cash and money orders are also acceptable). Please post date the check for October 1<sup>st</sup> of the current year. If all 10 hours have been completed at the end of the season, these checks will **NOT BE CASHED** but will be returned to you or destroyed.

**We appreciate our volunteers!!**

### **Parent Responsibilities**

Parents are responsible for their children before & after practices or games Athletes should arrive shortly before practice begins & be picked up immediately at the end of practice. Athletes must wait at the field's entrance gate near the parking lot & basketball courts for pickup.

Parents are to refrain from interfering with coaches during practice by keeping a distance of no less than 100 yards from practice activities, & address issues privately outside of practice in a positive manner Parents are not allowed in the locker rooms, on the field, or on the sidelines during games (unless performing Parent Participation duties) Sportsmanlike conduct should be shown towards all players, coaches and officials.

### **General Conduct**

All spectators must remain in the stands. Chewing tobacco, alcohol & drug use is absolutely prohibited at all Panther events. As it is against the law in California to smoke on any public school property, smokers must go to a public street to light up.

# **ATHLETE REQUIREMENTS - FOOTBALL**

## **Football Squads by Age & Weight** **(Age as of August 1<sup>st</sup>, 2009)**

<u>Division</u>	<u>Age</u>	<u>Beginning Season Regular Weight</u>	<u>End Season Regular Weight</u>
Scouts	7-9	45-90 lbs	97 lbs
Jr. Pee Wee	8-10	60-105 lbs	112 lbs
Pee Wee	9-11	75-120 lbs	127 lbs
Pee Wee Older lighters	12	75-95 lbs	112 lbs
Jr. Midget	10-12	85-135 lbs	142 lbs
Jr. Midget Older lighters	13	85-115 lbs	122 lbs
Midget	11-14	105-160 lbs	167 lbs

At **Official Weigh-ins** in September and before every game, each player is weighed in to verify his weight. Players must attend these weigh-ins to be eligible to participate, there are **no exceptions**. Beginning of the season weight must be maintained at the official weigh-in and at Game #1. One additional pound will be allowed at each of the next eight games to reach the season ending weight. One additional pound will be allowed at each playoff game.

### **Scout Team**

The Scout program is designed to let younger players learn and enjoy the fundamentals of tackle football. They will attend practice and play in scrimmage games where no score is kept and coaches are allowed on the field to help instruct. The Scout team will not compete in the Jamboree or in any post season games.

### **Turkey Bowl**

The eight teams in each division with the best records following the last game of the season will advance to the post season play-offs. The play-offs are single elimination, with the culmination being the last two teams left to play in the "Turkey Bowl".

### **Cuts**

It is fundamental to our organization's philosophy that every interested young athlete to have an equal opportunity to sign-up, tryout and participate. We therefore will not limit our sign-ups. When we do have more athletes signed up than will fit on our limited rosters we must select those participants that in each head coach's estimation will best fit his/her team. The decision as to who gets "cut" rests solely with that teams' head coach and the Football or Cheer Director. Their decisions are only reached after serious consideration of all relevant factors and once they are made, they are final.

## **ATHLETE REQUIREMENTS - CHEER**

<u>DIVISION</u>	<u>AGE on 8/1/09</u>	<u>DIVISION</u>	<u>AGE on 8/1/09</u>
Scout	5 to 7	Junior Midget	10 to 12
Junior Pee-Wee	8 to 10	Midget	13 to 14
Pee Wee	9 to 11		

All cheer squads must have a minimum of 10 participants with a maximum squad size of 20.  
NOTE: Whenever Official Weigh-Ins is mentioned, it only pertains to Football Players - not to Cheerleaders.

## **CHEER COMPETITIONS & SPECIAL EVENTS**

### **BASIC PARTICIPATION**

Besides participating in every game, cheerleaders are required to attend the **Davis Cheer Competition** in November. Should our football teams make it to **the playoffs for the Conference's Turkey Bowl Championship game** in November; the corresponding Cheer Squad will be required to attend any playoff games or Turkey Bowl.

### **ADDITIONAL COMPETITIONS**

Each season our cheer squads may be invited to attend several cheerleading competitions not sponsored by BYF or DVYFC they are:

#### **Marine World Competition Nationals**

It is up to the Cheer Director, Coaches, & Parents to decide in which, if any, of these optional events we will participate. These events require total squad attendance in order to be competitive. If the group as a whole decides to participate, the entire Panther Squads will show loyalty & team spirit by participating since the absence of just one cheerleader can disqualify the entire Squad. We encourage parents to anticipate attending these very exciting, memorable events as they become available, with BYF & DVYFC approval, each squad can opt to hold fund-raisers (car wash, etc) to help defray these additional competitive fees.

## **ATHLETE NUTRITION**

Energy and plenty of water are essential for a healthy athlete. It is difficult to exercise on a full stomach. Your child should not have a large meal 1 to 2 hours before practice. Instead, give them a substantial healthy snack before practice. Please provide at least 2 liters of water for every practice and encourage your child to drink up during water breaks. Juice, soda, and other sugary drinks are not suitable to keep your athlete well hydrated. **IT IS IMPERATIVE FOR SAFETY REASONS THAT YOUR ATHLETE MUST COME WITH AMPLE WATER.**

## **ATTITUDE**

The first week is **Conditioning Week** where both football players and cheerleaders will be required to run, do calisthenics, and practice basic stances. As it is a rigorous and challenging week you may find your athlete to be very tired and grumpy-- even reluctant to attend practice. As your child becomes more fit and gains confidence his/her attitude will improve. Your support, enthusiasm, and presence at practice will help your child through these first tough weeks.

**NOTE:** All participants in the football program must complete a *minimum of 10 hours of conditioning* before they will be permitted to suit up for contact.

## **JAMBOREE**

Prior to the first official game, all **football athletes** (except Scouts) have a chance to suit up and scrimmage against other teams in the Conference. Half of the teams will play on Saturday, the other half on Sunday. It is fast paced as there are two scrimmages going on at either end of the football field at the same time. Each scrimmage lasts for a few minutes as the teams alternate on and off the field in order to scrimmage against as many different teams as possible. No scores are kept and coaches are allowed on the field to give guidance.

Cheerleaders also have an opportunity to rotate around the field and introduce their town to the others present. This is usually a very exciting and hot day (bring lots of water for your athlete).

## **OFFICIAL WEIGH-INS**

The DVYFC Official Weigh-Ins for **football athletes** will take place during the week before our first regular season game in September. Parents will be notified of the exact day and time for Weigh-Ins as soon as the schedule is final. **IT IS MANDATORY THAT YOUR ATHLETE ATTEND THIS OFFICIAL WEIGHIN** as it certifies that they have officially made weight and are eligible to participate on the team.

**IT IS A CONFERENCE RULE THAT ATHLETES WHO MISS OFFICIAL WEIGH-INS WILL NOT BE ALLOWED TO PLAY. THERE ARE NO MAKE-UP DAYS.**

## *SCHOLARSHIP COMES FIRST*

Each athlete must maintain at least a 2.0 grade point average during the season. Parents are encouraged to notify the Head Coach of any scholastic problems. School work must remain the number one priority!

### **BYF Scholar Athlete Program**

Athletes who maintain a 3.0 GPA during the season will receive a **Scholarship Medallion** at the season ending Awards Banquet for their hard work.

### **DVYFC Scholar Athlete Program**

DVYFC also has a Scholar Athlete program in which BYF encourages all our athletes to participate. DVYFC requires a 3.5 GPA with no grade below a B on the first quarter report card. Applicants must submit a letter of recommendation from a teacher, an autobiography, and an essay. DVYFC awards these outstanding scholars with a \$50 Savings Bond and a Recognition Plaque at an Awards Luncheon.

## *FIRST WEEK OF CONDITIONING*

Practice always starts on **August 1, unless it falls on a Sunday**. Practice begins at 5:30pm and ends at 7:30pm at Benicia High School.

### **ATTIRE**

Football players must wear their practice jersey, PE style shorts or sweats & rubber football cleats to Conditioning Week. Football equipment is distributed after Conditioning Week as full contact drills begin the second week of practice. You will be notified of the time when football gear is to be handed out to your athlete.

Cheerleaders must wear their practice t-shirt, PE style shorts or sweats, athletic shoes and have their hair in a pony tail. Athletes should make sure that all jewelry, make-up, and nail polish have been removed before coming to practices or games and that their nails are trimmed short.

## *PRACTICE*

It is important for every athlete to make every practice. Both football and cheerleading are team sports requiring group effort to perform the best performance. If an athlete misses a practice the whole team misses an opportunity to further their skills, since they must function as a unit. Each Head Coach will set specific attendance rules and sanctions. If an athlete must miss a practice due to illness or an emergency, please contact the Head Coach as soon as possible.

## CARE OF UNIFORMS & EQUIPMENT

We encourage parents to hold their athletes responsible for their own equipment and bag, if a football player does not have their full equipment, they will be unable to play. Parents can assist in this development of responsibility by double-checking their athlete's gear and their cheerleaders required appearance before leaving for games and practices.

### FOOTBALL

**Game day pants & jerseys are not to be worn to practice.** Only the practice pants and jerseys are to be worn at practice.

All athletes are responsible for keeping their equipment clean and in good condition...Practice uniforms should be washed at least once a week. All items are to be washed in warm water It is important to remove the pads from the pants prior to washing, it is best to have the pants air-dry. Practice Jerseys can be dried in the dryer. Game Pants should also be washed at least once a week, but, in cold water and air dry. **All Game jerseys should be collected by either the team parent or the Head coach after Every Game,** so they can be washed and re-issued the day before the next week's game. (PLEASE DO NOT BLEACH THE GAME JERSEY).

Should there be a problem with equipment, such as a snap breaking on a helmet; the coach should be notified immediately.

All gear should be stored in the washable gear bag.

**Athletes are responsible for purchasing their own football shoes (molded rubber cleats only), girdle with hip and tailbone pads, and protective cup.** Optional items may include gloves, athletic supporters, or supplemental pads.

All gear will need to be returned at the end of the season except for: practice jersey, mouthpiece, & game day socks.

### CHEER

- Uniforms are **not** to be worn to practice The Panther issued T-shirt and loose Black shorts or pants should be worn to all practices. Tank tops or spaghetti strap tops are **not** to be worn to practice. Athletic shoes must be worn to practice (i.e. no open-toed or open-heel shoes)
- Cheer uniform can be washed in warm water It is best to hang the uniform on a hanger for air-drying.
- Cheer shoes must be cleaned before each game Cheer shoes should only be worn at games and competitions.
- The cheer crop top should always be carried in the gear bag provided in case of inclement weather. Poms should be kept clean and stored in gear bag.

All gear will need to be returned at the end of the season except for the following items paid for by the athlete: cheer shoes, socks, hair scrunchie, briefs, crop top, and personalized gear bag.

## **PANTHER BUDGET**

BYF Panthers is a Non-Profit organization and our budget is based on a zero-balance plan. In other words, only enough money is taken in on an annual basis to offset the cost of the program. Although a small surplus is desirable, it is not the intention of the Board to manage the annual budget in order to have a large balance at year-end.

### **Income**

The combination of donations, Raffle Ticket sales, participant fees, fundraising events, merchandise sales, gate fees, game raffles and snack-shack sales all produce the revenues that offset the various costs of the program.

The **MANDATORY Annual Fundraising Ticket Sales** is an important part of our total income for the year, as it is one area in which we can overachieve with a little help from our athletes. **It is mandatory that each family participates.** You can sell tickets to friends, neighbors and relatives. Each participant will be charged the cost of the fundraising tickets at time of registration (\$100.00). **Any Player who sells 5 books of raffle tickets PLAYS FOR FREE!** (This does not cover the Volunteer fee). Another important area of income is donations, either through direct donations of money, time or services. Please refer to the **SPONSORS** page. Parents and friends of the Panthers can also support the organization by making a small donation by sponsoring an area of need in the budget. Purchasing Panthers merchandise at our **“PANTHER SHACK”** brings in a small profit for the organization while you show your Panther Pride.

### **Expenses**

Areas of cost revolve around equipping our football and cheer athletes in a safe manner; there are also mandatory fees and obligations to our league, the Diablo Valley Youth Football Organization. Game day costs include snack shack supplies, medical technician support, and game programs and officials' fees. Program costs include our annual awards banquet, yearbooks, the scholar program and trophies. BYF staff costs include CPR and other accreditation fees, Coach's Clinic fees and Board and Coach's shirts. Administrative costs and insurance round out the annual expenses.

### **Sponsors**

**Any athlete, who gets a Sponsorship of \$1000 or more for BYF, will PLAY FOR FREE.**

Please check out our **SPONSORS** page for a current list of sponsors, and if possible please be sure to patronize their businesses or thank them for their support. Your company may be willing to become a sponsor, or may have a matching gifts program. The Panthers will help you complete the paperwork to help your company become a Panthers Sponsor.

## **BENICIA YOUTH FOOTBALL & CHEER FOOTBALL EQUIPMENT AGREEMENT**

The Benicia Youth Football registration fee only partially covers the cost to field one player. It includes the use of practice uniforms, game uniforms, football equipment, medical supplies, field use, field equipment, liability insurance, game officials and Diablo Valley Youth Football Conference fees.

Each year the league is responsible for replacing and re-conditioning old and/or worn out equipment, such as helmets, shoulder pads, practice uniforms and/or game uniforms.

In past years there has been an abundance of equipment including jerseys that are not returned at the end of the season.

The result of failure to return equipment costs the league unnecessary expenses in replacing this equipment.

By registering a BYF player, parents, guardians, and participants accept full responsibility for the return of all issued equipment to Benicia Youth Football at the immediate conclusion of the season. Parents, guardians, and participants further agree to replace any lost, stolen or damaged equipment and/or uniforms. Normal wear and tear will be excluded. The uniform/equipment is valued at \$500.00 per player.

## **CHEER UNIFORM & EQUIPMENT AGREEMENT**

The Benicia Youth Football cheer registration fee only partially covers the cost of one cheerleader. It includes the use of cheer skirts, medical supplies, practice facility, liability insurance, and Diablo Valley Youth Football Conference fees.

By registering a BYF cheerleader, parents, guardians, and participants accept full responsibility for the return of all issued equipment to Benicia Youth Football at the immediate conclusion of the season. Parents, guardians, and participants further agree to replace any lost, stolen or damaged equipment and/or uniforms. Normal wear and tear will be excluded. The uniform/equipment is valued at \$175.00 per cheerleader.

## BENICIA YOUTH FOOTBALL & CHEER VOLUNTEER POLICY

Everyone knows that a youth organization cannot survive without the help of volunteers. **Each game requires over 50 volunteers** to adequately prepare and run the field and snack bar on game days!!

We encourage all parents to support the Benicia Youth Football and Cheer program. **Parent participation and support improves the overall success of our organization.**

Each family is responsible for scheduling and fulfilling **10 hours** of volunteer time to be completed at the games. Sign ups for volunteer duties will take place during the first two weeks in August at the practice field. All volunteer hours must be approved in advance by the Volunteer Coordinator. **Remember: It is your responsibility to ensure that you have signed up, worked, and recorded all 10 hours.**

**Parent Participation Deposit: \$250.00** per family. At the time of registration, make a separate check payable to "Benicia Youth Football" with 'Parent Hours and the participants name' written in the memo section (cash and money orders are also acceptable). Please post date the check for October 1<sup>st</sup> of the current year. If all 10 hours have been completed at the end of the season, these checks will **NOT BE CASHED** but will be returned to you or destroyed. If you fail to work the required 10 hours during the games, your **check will be cashed**. If the check is returned for insufficient funds, your child will not be allowed to participate the following season until the charges and fees are paid in full.

Remember, it is **your** responsibility to show up or obtain a "replacement worker" if you are unable to work at your scheduled time. **If you do not show up for scheduled work, and no replacement has been sent by you, your deposit check will be cashed.** If you make up the lost hours of work and the full 10 hours are completed, you will receive your full deposit back at the end of the season.

Successful league operation requires your involvement. Please participate, be supportive, and utilize the opportunity we have to contribute to our children and to our community through Youth Sports.

**We appreciate our volunteers!!**

## **BENICIA YOUTH FOOTBALL AND CHEER REFUND POLICY**

Because expenses commence prior to the season beginning such as insurance and other costs associated with providing cheerleading try-outs, clinics, camp and football preseason training, we have implemented the following policy:

Within 48 hours of registering, all fees paid will be refunded should a participant decide not to play or cheer during the season, except the \$25.00 non-refundable cheerleading try-out fee and any late registration fee.

After the 48 hours, in all cases, \$100.00 of the participant fee along with the fundraising fee becomes non-refundable. No Exceptions.

After the official weigh-in, providing that a participant makes weight for a selected team, or after a cheerleading uniform has been ordered, there will be no monies refunded under any circumstances.

Your request for a refund within the parameters stated above must be made in writing and mailed to:

Benicia Youth Football and Cheer  
PO Box 1613  
Benicia, CA 94510

## **RETURNED CHECK POLICY**

All checks returned to BYF, for insufficient funds or closed accounts, will be submitted to the BYF collection agency for retrieval of funds. An additional \$25 returned check fee will be added to the amount of the check.

Any participant, whose fee payment results in a returned check, for insufficient funds or closed account, will not be added to a team roster until payment is received in full by cash, certified check, or money order.

## **BENICIA YOUTH FOOTBALL & CHEER FOOTBALL CODE OF CONDUCT**

You are a representative of Benicia Youth Football and Cheer both on and off the field. No matter what the circumstances, always conduct yourself with pride and poise. Failure to abide by any of these rules will result in disciplinary action.

Good school grades are a must. If your grades fall below a "C" average you will be suspended until your grades are brought to a "C" average. A copy of your report card and/or progress report is to be given to your head coach upon issuance by your school.

Good citizenship is a must. Any football player who has an altercation with school officials or authorities; displays any type of misconduct, anywhere on any occasion, below the acceptable standards of a football player, may be suspended from the squad.

Punctuality is expected. Practice will begin promptly. Tardiness is disrespectful to your coach and your teammates. If you are going to miss a practice you must notify your head coach. If you miss 3 practices and/or 1 game you may be suspended from the next game.

Water and/or sports drink is recommended at practice and games. No food consumption is permitted during the games. No gum chewing allowed at anytime, games or practice.

Proper practice attire is to be worn at all practice sessions, no screw-on, or metal cleats allowed, no Bandannas, or Do-Rags are to be worn at any time(not under Helmet either). No jewelry is to be worn at practices or games.

Vulgarity, temper tantrums or fighting is absolutely unacceptable and is grounds for immediate suspension from the game or practice.

During instructional periods you must pay close attention to our instructors or coaches. Show them respect and courtesy.

When addressing or replying to all coaches and instructors, do so with respect and courtesy. Negative attitudes or smart mouths will not be tolerated.

You are expected to give 100% at all practices and games. Not knowing your plays, due to lack of trying or not paying attention could result in disciplinary action.

While parents are encouraged to attend practice, they may not distract or disrupt practice and must remain at least 100 yards from the practice session for safety reasons. Communications with the Head Coach is encouraged prior to or after practice has concluded.

All players are responsible for their own transportation to and from practices and games. You should be picked up promptly after practice and games.

All players are to be at their games 1 hour before game time for official weigh-in and attendance check. If you do not arrive on time you will sit on the sidelines. This is a DVYFC rule and will be enforced.

Parents should clearly understand that the aim of Benicia Youth Football and Cheer is to teach your child self-confidence, neatness, sportsmanship and teamwork. To do this takes discipline on the part of your child and yourself.

# BENICIA YOUTH FOOTBALL & CHEER

## CHEER CODE OF CONDUCT

You are a representative of Benicia Youth Football and Cheer both on and off the field. No matter what the circumstances, always conduct yourself with pride and poise. Failure to abide by any of these rules will result in disciplinary action.

Good school grades are a must. If your grades fall below a "C" average you will be suspended until your grades are brought to a "C" average. A copy of your report card and/or progress report is to be given to your head coach upon issuance by your school.

Good citizenship is a must. Any cheerleader who has an altercation with school officials or authorities; displays any type of misconduct, anywhere on any occasion, below the acceptable standards of a cheerleader, may be suspended from the squad.

Punctuality is expected. Practice will begin promptly. Tardiness is disrespectful to your coach and your teammates. If you are going to miss a practice you must notify your head coach. If you miss 3 practices and/or 1 game you may be suspended from the next game.

Water and/or sports drink is recommended at practice and games. No food consumption is permitted during the games. No gum chewing allowed at anytime, games or practice.

Come to practice in proper attire. Wear loose fitting clothes (sweat pants, shorts, and leggings with tee shirt tucked in). No tight fitting jeans or jean shorts. You will not practice for that day if you wear jeans of any kind. Hair should be off face and neck. Pony tails and braids work best.

Absolutely no jewelry or artificial nails can be worn. This is for the safety of all the girls.

Uniforms must be worn at all games except prior to a DVYFC Cheer Competition. They will be clean and wrinkle free for every game. Shoes must be cleaned and socks washed. Kick Pants are to be worn at every game. Fingernails must be clean and short in length.

Vulgarity, temper tantrums or fighting is absolutely unacceptable and is grounds for immediate suspension from the game or practice.

During instructional periods you must pay close attention to our instructors or coaches. Show them respect and courtesy.

When addressing or replying to all coaches and instructors, do so with respect and courtesy. Negative attitudes or smart mouths will not be tolerated.

You are expected to give 100% at all practices and games. Not knowing your cheer or dance, due to lack of trying or not paying attention could result in disciplinary action.

While parents are encouraged to attend practice, they may not distract or disrupt practice and must remain at least 100 yards from the practice session for safety reasons. Communications with the Head Coach is encouraged prior to or after practice has concluded.

All cheerleaders are responsible for their own transportation to and from practices and games. You should be picked up promptly after practice and games.

All cheerleaders are to be at their games 1 hour before game time for official attendance check. If you do not arrive on time you will sit on the sidelines. This is a DVYFC rule and will be enforced.

DVYFC dress code will be enforced at all games and competitions:

- Game uniforms are required for all games, except for the game prior to DVYFC sponsored competition and Jamboree.
- Pre-competition game and Jamboree attire shall consist of like clothing in City colors.
- No makeup allowed. No nylons allowed. Mascots may wear tights.
- Nail polish is not allowed. Artificial nails of any kind are not allowed. Jewelry is not permitted.
- Hair curlers or any other hair curling products may not be worn at anytime.
- Hair should be pulled back off the shoulders and face, i.e. ponytail, braid, etc.
- No glitter or like substance can be worn on body or hair.

Parents should clearly understand that the aim of Benicia Youth Football and Cheer is to teach your child self-confidence, neatness, sportsmanship and teamwork. To do this takes discipline on the part of your child and yourself.

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